ADDING A CONTACT • PARENT **USING BRIGHTWHEEL**

- **FAMILY MEMBER**
- APPROVED PICKUP
- **EMERGENCY CONTACT**

ONLY INDIVIDUALS LISTED IN THE CONTACT SECTION ARE AUTHORIZED TO PICK UP WITH VALID PHOTO ID.

STEP 1.

Open Brightwheel and click your Childs name.

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STEP 2.

At the top right of the feed page click Profile.



STEP 3.

Click the + sign to add a contact.



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